

THE ATHENIAN ACADEMY VOLUNTEER REGISTRATION FORM (LEVEL I)

YOU MUST COMPLETE AND SIGN THE REGISTRATION FORM BEFORE WE CAN PROCESS IT

VALID FLORIDA DRIVER'S LICENSE MUST BE PRESENTED AND COPY ATTACHED

LAST NAME	FIRST NAME	MIDDLE NAME	MAIDEN NAME

	<input type="checkbox"/> Male <input type="checkbox"/> Female	- -
DATE OF BIRTH	GENDER	SOCIAL SECURITY NUMBER

-White	-Black/African American -Asian	-American Indian/Alaska Native -Native Hawaiian/Other Pacific Islander	-Hispanic/Latino
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PLEASE CHECK ALL THAT APPLY

HOME ADDRESS (STREET, CITY, STATE, ZIP CODE)

HOME PHONE	CELL PHONE	WORK PHONE

EMERGENCY CONTACT	EMERGENCY CONTACT PHONE NUMBER

EMAIL ADDRESS	STUDENT NAME	STUDENT NAME

Have you ever had any altercation with any Law Enforcement Agency, pled nolo contendere or no contest to a charge, had an adjudication withheld, entered a Pre-Trial Intervention or Diversion program, had any offenses dropped or dismissed, been arrested or served time in jail, been convicted of a felony or misdemeanor, received a criminal traffic citation (including a DUI, driving with a suspended license and careless or reckless driving), or any criminal charge against you in the past (no matter how long ago) or have any charges now pending other than minor traffic violations. Also include any sealed or expunged convictions and any convictions or confirmations of child abuse or neglect. **PLEASE CHECK: YES NO**

If NO, and after a background check, we find offenses, you will not be eligible to volunteer.

If YES, please list all offense(s) and the disposition of the case(s) [example: ruled guilty, paid fine, pled no contest, accepted adjudication, etc.], date(s) of offense(s), and the location (state and county) where offense(s) occurred.

List of all Offenses	Disposition	Date of Offense(s)	Location – State/County

The Athenian Academy has a responsibility to its students, staff and visitors. In this regard, all individuals desiring volunteer assignments on our campuses (our facilities) are required to complete a Volunteer Registration Form. Pinellas County Schools reserves the right to refuse volunteer assignments to any individual whether or not he or she has been convicted of any offense. In completing this public document, please understand The Athenian Academy's sincere concern for the safety of its students, staff and visitors.

By signing below, I agree to the rules and regulations of the volunteer program and that any product produced while a volunteer shall be the property of The Athenian Academy, (a work for hire). I understand that all involvement with students shall be under staff supervision and is restricted to the school day, on the school grounds, or a school-sponsored activity. I also understand volunteers are not employees or personnel of the school. My signature below certifies that I have reviewed the criminal offense statement and responded truthfully. **FALSIFICATION OR OMISSION OF THIS OFFICIAL PUBLIC DOCUMENT IS A CRIMINAL OFFENSE, CAN BE PROSECUTED, AND WILL CONSTITUTE GROUNDS FOR VOLUNTEER DISQUALIFICATION.** I further agree to maintain the **CONFIDENTIALITY** of student's information.

VOLUNTEER SIGNATURE

DATE

The Athenian Academy is a public agency and subject to the Florida Public Records Act. All records, with certain limited exceptions, are subject to public viewing.

VOLUNTEER ELIGIBILITY POLICY

The Athenian Academy will review all offenses to determine the outcome of your Volunteer Status and reserve the right to determine your eligibility status.

- **YOU MAY NOT VOLUNTEER IF CONVICTED OF** any felony sexual related crimes, (including lewd and lascivious crimes) and felony child abuse.
- **YOU MAY NOT VOLUNTEER IF CONVICTION WAS WITHIN THE LAST 25 YEARS** for felony crimes of violence, felony sale, (including trafficking or delivery) of controlled substances.
- **YOU MAY NOT VOLUNTEER IF CONVICTION WAS WITHIN THE LAST 10 YEARS** for other felony crimes and any misdemeanor crimes of a sexual nature, (including indecent exposure) and misdemeanor crimes related to children.
- **YOU MAY NOT VOLUNTEER IF CONVICTION WAS WITHIN THE LAST 5 YEARS** for felony theft/economic crimes, misdemeanor crimes of violence (including violation of injunction for protection against domestic violence), misdemeanor drug crimes, misdemeanor crimes involving weapons. Worthless Checks - will be considered on a case by case basis.
- **YOU WILL BE A LIMITED VOLUNTEER AND May volunteer, but MAY NOT DRIVE** students for **DUI** conviction within the past five years. **MAY NOT DRIVE** students for two DUI convictions within the last ten years. **MAY NEVER DRIVE** students if volunteer has three or more DUI convictions.
- **CASE BY CASE REVIEW:** Other misdemeanors - Multiple convictions - Pending charges - Other Restrictions

NOTE OF THE COLLECTION AND USE OF SOCIAL SECURITY NUMBER

(PREPARED PURSUANT TO SECTION 119 071(5)(a) , FS. (2007))

Notice is hereby given that The Athenian Academy Inc. collects social security numbers from individuals for the following purposes, which are either specifically authorized by law or are imperative for the performance of the school's duties and responsibilities as prescribed by law: Employment Eligibility, Criminal Background Screening, Certification/Contributions, Tracking of Students as required by State Board Rule, Tracking and Reporting of Corporate Tax Credit Scholarship Students as required by State Board Rule, Student Identification Numbers, State directory of new hires, Annual report of wages and individuals, Record of remuneration paid to employees and Unemployment benefits. The Athenian Academy Inc. prohibits any and all forms of discrimination and harassment based on race, color, sex, religion, national origin, marital status, age, sexual orientation or disability in any of its programs, services or activities.

LEVEL 2 SCREENING

Pursuant to School Policy, volunteers who have unsupervised contact with students must be Level 2 screened. All volunteers who are scheduled to attend overnight fieldtrips as chaperones must be Level 2 screened. All volunteers that are field trip drivers must be Level 2 screened.

New and returning volunteers must complete the volunteer registration form on the reverse side. The form must be signed and a copy of a government issued photo ID must be attached. Bring the completed form to Athenian Academy for processing. Once Level I clearance and approval has been completed, you may then go to any of the below listed locations for Level 2 fingerprinting:

BIM - The UPS Store - Fee \$40.75

13799 Park Blvd., Seminole, FL 33776 - PH 727-512-4477 – Hours: M-F 9am - 6:30pm - Sat 10am - 1pm. Debit/Credit, Money Order, or cash (exact change please). - Volunteers must call the number above number(s) to schedule an appointment.

A+ Fingerprints, LLC - Fee \$45.00

3641 Tyrone Blvd Suite 3 St Petersburg, FL 33710 - PH 727-233-8804, 727-201-6911 or (Mobile) 727-485-6521 - Hours: M - F 8:30am- 5:30pm or Sat 9am-12pm by appointment only.

Postal Annex - Fee \$48.00

2520 N. McMullen Booth Rd. Suite B., Clearwater, FL 33761-4181 - PH: 727-400-6801 - Hours: M – F 8:30 am – 6:00 pm or Sat. 9:00 am – 2:30 pm - Walk-ins are welcome or you may call ahead.

If you currently have a Level 2 clearance through your employer, please provide a copy of the Level 2 badge/card or VECHS/FDLE paperwork to Athenian Academy. All paperwork will be reviewed for acceptance in lieu of fingerprinting.